**VAPA Content Standards Met:**

2.1 Solve a visual arts problem that involves the effective use of the elements of art and the principles of design.

2.2 Prepare a portfolio of original two-and three-dimensional works of art that reflects refined craftsmanship and technical skills.

2.3 Develop and refine skill in the manipulation of digital imagery (either still or video).

**PhotoShop – 4 Filters Assignment**

In this assignment, you will be experimenting with a variety of filters can change a picture. You will place one picture in the top left corner of a canvas, copy it 3 times, and then adjust the 4 pictures with a different filter.

**Setup Folder on network for project files:**

1. Create folders in your Photo1\_[Last name]\_2ndSem folder called: 4\_Filters
	1. Use Start > My Computer
	2. Navigate to your Photo1\_[Last name]\_2ndSem
		1. Create a folder called 4\_Filters

LN = Last Name

FN = First Name

WC = Working copy

**Creating the canvas:**

1. Select File > New
2. Type in the name: LN\_FN\_4\_Filters\_#\_WC
	* 1. # = 1, 2, 3, 4, or 5
	1. 4”W x 6”H or 6”W x 4”H inches
		1. Depends on the picture’s orientation.
	2. 300 resolution
	3. RGB – color
	4. Press OK
	5. WC = Working Copy
		1. This helps you protect your project incase you make a mistake.
	6. You know have “canvas” to work on.
		1. You can check if you set it up right if you select Image – Image size…
		2. Your projects MUST be in the right size and resolution as directed or your prints will get messed up.

**Pictures to use and setting up the project:**

1. Select 5 pictures.
	1. You can be in the pictures if you want.
	2. The pictures can be of friends, pets or objects.
	3. The pictures **CANNOT** be from the internet.
2. You need to CROP each picture to place it in the canvas.
	1. 6”W x 4”H Canvas
		1. Crop picture to 3”W x 2”H
		2. Copy and paste onto the canvas.
			1. Close the original picture without saving the changes.
		3. Drag the layer to the New Layer icon 3 times.
		4. Arrange the pictures so that they are not overlapping.
	2. 4”W x 6”H
		1. Crop the picture to 2”W x 3”H
		2. Copy and paste onto the canvas.
			1. Close the original picture without saving the changes.
		3. Drag the layer to the New Layer icon 3 times.

* + 1. Arrange the pictures so that they are not overlapping.

**Applying Filters:**

1. If you use **Filter > Filter Gallery…**you will see the various filters you can use in one place.
2. Click on each layer and apply a filter to it.
	1. Each layer must have a DIFFERENT filter applied to it.
	2. Only apply ONE filter to each picture.
	3. Make sure that the change is obvious.
	4. **NOTE: You will use a total of 20 different filters for this project.**
3. If you do NOT like a filter effect, be sure to use CTRL+Z to undo it right away. If you wait too long, you will not be able to undo the effect.

**How to Save files:**

1. Select File – Save as…
2. Navigate to H:\DOCS\Photo1\_[LN]\_2ndSem\4\_Filters folder
3. Format: Make sure it is a PSD [PhotoShop doc]
	1. You will turn in as a JPEG later.
	2. **Save PhotoShop files as PSD documents, NOT as a JPEG or you will lose your layers.**
		1. **You will save them as a JPEG for turning in. There is a special procedure for doing this.**
4. Press the Save button.

**How to Save Text Styles assignment as a JPEG**

**LN = Last Name**

**FN = First Name**

**WC = Working Copy**

**orig = original**

1. First, save your project as a PSD
	1. You should just have to press CTRL+S
	2. LN\_FN\_4\_Filters\_#\_WC
		1. WC = working copy
2. Next, File > Save as…
	1. Save to your H:\Docs\Photo1\_[last name]\4\_Filters folder.
	2. File name: Change WC to Final
		1. LN\_FN\_4\_Filters\_#\_Final
		2. i.e. Morris\_Richard\_4\_Filters\_1\_Final
	3. Format: Change to JPEG
		1. If it asks you to save layers, say NO
		2. JPEG options dialog box
			1. Image Options – Quality:
				1. Choose 12 Maximum
			2. Press OK

**How to turn in the Text\_Styles assignment**

1. Save the JPEG to the appropriate folder on the S:\ Drive.
	1. Using My Computer:
		1. Hold down the CTRL key and Left click on your 5 JPEG final files in your 4\_Filters folder.
			1. Right click on one of the highlighted pictures and choose Copy.
		2. Navigate to the proper folder on the S:\ drive

S:\Communications\Photography\4000 - Photo I\Student Drop\[Teacher]\_Classes

* + 1. Right click on the right view and select Paste
		2. NOTE: Please do not use drag and drop as this tends to “lock” the file and I cannot open it to grade. Also, do not use Save As… to save your file to the S:\ drive as this seems to cause the same problem.
1. Fill out and turn in the Grading Rubric.