



Rocklin High School

Community Service Contract

RHS Counseling Center – 5301 Victory Lane, Rocklin, CA 95765 (916) 632-1600 ext. 6110

The objective of community service is to provide an opportunity for students to make meaningful connections and enrich the lives of others by performing service for their community without receiving any external reward. This must be completed with a **non-profit** organization and submitted within the school year the service was completed. Students must have 25 hours of community services documented with the school by March of their junior year to meet the RUSD graduation requirement.

Please see the reverse side of this form for instructions.

Student Name: _____ Class of: _____

Name of Activity/Event: _____ Date(s) of event: ____/____/____ to ____/____/____
Month / Day / Year Month / Day / Year

Name of Non-Profit Organization/Group Sponsoring Activity/Event: _____

Name of supervisor @ Non-Profit Organization: _____ Phone #: _____

Did you work with a club/team/group on campus? _____ Club advisor: _____

Which club/team/group did you work with? _____

Write a 5 sentence paragraph explaining what you have learned or gained from completing these hours:

List dates, times, duties, and total hours for this event. Attach another piece of paper if needed to show all hours completed for this activity.

Date:	Time in:	Time out:	Duties – List your responsibilities for event:	Hours:
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Please fill out the following AFTER the student has completed the activity:

I verify the above information to be correct for _____ hours of community service for this activity.

 Supervisor's Signature Date Parent/Guardian's Signature Date

Student's Signature: _____ Date: _____

*****This form must be submitted the same year the community service was completed*****

Counselor's approval: _____ Date: _____

For Counseling Center Use Only:

Date hours entered: _____ Initials: _____ Notes: _____

Community Service Graduation Requirement

Community service can be completed for a NON-PROFIT organization through:

- Clubs
- Athletics
- School Activities
- Community Activities
- An Individual

The Counseling Center will be glad to support you in your efforts to accumulate hours to meet our graduation requirement. *You are responsible for completing and documenting ALL of your community service hours – teachers and coaches may not have forms and may not turn in lists of students completing work for their team and/or club activities.*

Instructions for Completing Community Service Contract

1. Print clearly.
2. Complete all sections including:
 - a. *Student Name*
 - b. *Graduating Class year*
 - c. *Name and date of activity/event (INCLUDING YEAR)*
 - d. Name of non profit organization sponsoring activity/event
 - e. Club/team/group involvement as well as club advisor's name
 - f. Supervisor's name and phone number
 - g. Write a *five sentence paragraph* outlining student involvement explaining what student learned from participation in activity and whether student would participate in this activity again in the same capacity
 - h. List specific dates, times, duties and hours completed for activity/event
 - i. Obtain supervisor, parent and student's signatures verifying hours completed
 - j. Turn in completed community service form to the Counseling Center within the same school year the service was completed.
 - k. Service completed over the summer must be submitted at the beginning of the new school year.